



NAMIBIA AQUATIC SPORTS FEDERATION

Member of WORLD AQUATICS and AFRICAN AQUATICS
Registered with the Namibia Sports Commission and affiliated to Namibia National Olympic Committee

Proud participant in



18th July 2024

NOTICE OF 2024 ANNUAL GENERAL MEETING

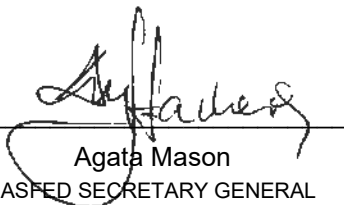
Notice is hereby given that the 2024 NASFED Annual General Meeting will be held on Saturday, 17th August 2024, at 17H00 at Marlins Aquatic Club.

AGENDA:

1. Notice convening the meeting
2. Delegates' credentials
3. Attendance and apologies
4. Affiliation fees payable
5. Confirmation of Minutes of the 2023 AGM
6. President's Annual Report 2023/2024
7. Technical Report 2023/2024
8. Financial report and audited balance sheet for the financial year 2023/2024
9. Budget 2024/2025
10. Appointment of auditors for the 2024/2025 financial year
11. Application for affiliation
12. Constitutional changes (if any)
13. Notices and motions
14. Elections:
 - Vice President (2 year term of office)
 - Executive Committee: Additional member (1 year term of office)
 - Swimming Selection Committee
 - Swim Board of Control

Attending participants are invited to take note of the NASFED Constitution regarding the composition of Council at the AGM. Clubs are requested to submit the names of their delegates to the Secretary General in writing and to pay their annual affiliation fee of N\$ 525.00 prior to the commencement of the AGM.

Yours in swimming,



Agata Mason
NASFED SECRETARY GENERAL

PRESIDENT

Mr. Riaan Steyn
Tel: +264 81 124 4065
president@swimmingnamibia.com

VICE PRESIDENT

Mrs. Sonja Skinner
Tel: +264 81 124 2218
sulterskinner@gmail.com

TREASURER

Mr. Rodney Feris
Tel: +264 81 2989139
treasurer@swimmingnamibia.com

SECRETARY GENERAL

Ms. Agata Mason
Tel: +264 81 127 0266
secgen@swimmingnamibia.com

Additional Members: Star Ashikoto, Wollen Nell, Carol-Ann Esterhuizen, Thomas Diehl, Gabor Salamon, Molina Smalley (Athletes' Representative)

P.O. Box 2917, WINDHOEK, Namibia, Email: secgen@swimmingnamibia.com

NASFED ANNUAL GENERAL MEETING 2024

DELEGATES LIST

AFFILIATE	DELEGATES	ALTERNATES	AFFILIATION FEE
AQUA SWIMMING CLUB WINDHOEK	JANINE BENEDE CATHERINE MOUSSEAU	NONE SUBMITTED	PAID 6 TH MAY 2024
CRETE DIVING CLUB WINDHOEK	HERTA BECKER * PETRA THORBURN	MONICA BOHM	PAID 14 TH AUGUST 2024
DOLPHINS SWIMMING CLUB WINDHOEK	JANIS STERGIADIS EMILY DURAND	AGATA MASON	PAID 14 TH AUGUST 2024
FLIPPERS SWIMMING CLUB SWAKOPMUND	ELMARIE ROOS ELOISE DIERGAARDT	NADIA JANSEN V RENSBURG	PAID 13 TH MAY 2024
INFINITY AQUATIC CLUB WINDHOEK	DIEGO KAHLARI * GERALD KARIWO *	NONE SUBMITTED	PAID 31 ST MAY 2024
MARLINS AQUATIC CLUB WINDHOEK	JANE SAMSON JOERN DIEKMANN	NATASJA RUST ZETA VAN WYK PADDY MURPHY ANDREW ROWLES DIRK MUDGE DANIELA BRONNER GABOR SALAMON BRUCE SALT	PAID 6 TH AUGUST 2024
PHOENIX SWIMMING CLUB WINDHOEK	NONE SUBMITTED	NONE SUBMITTED	PAID 14 TH JUNE 2024
SAND SHARKS SWIMMING CLUB ORANJEMUND	SUSIE KARSTEN ANLEH BURGER	NONE SUBMITTED	PAID 14 TH AUGUST 2024
SWAKOPMUND SWIMMING CLUB SWAKOPMUND	DENTIE LOUW		PAID
STONES WATER POLO CLUB WINDHOEK	WILFRIED POSER LEONARD EINS	NONE SUBMITTED	PAID AUGUST 2024

*) voting rights pending approval by Council

SELECTION COMMITTEE AND BOARD OF CONTROL NOMINATIONS

AFFILIATE	SELECTION COMMITTEE	BOARD OF CONTROL
AQUA SWIMMING CLUB	JEAN MICHAEL LEITNER	JEAN MICHAEL LEITNER
CRETE DIVING CLUB	NONE SUBMITTED	NONESUBMITTED
DOLPHINS SWIMMING CLUB	JANIS STERGIADIS	JANIS STERGIADIS
FLIPPERS SWIMMING CLUB	DENTIE LOUW	DENTIE LOUW
INFINITY AQUATIC CLUB	NONE SUBMITTED	NONE SUBMITTED
MARLINS AQUATIC CLUB	JANE SAMSON	JANE SAMSON
PHOENIX SWIMMING CLUB	NONE SUBMITTED	NONE SUBMITTED
SAND SHARKS SWIMMING CLUB	SUSIE KARSTEN	ANLEH BURGER
SWAKOPMUND SWIMMING CLUB	DENTIE LOUW	DENTIE LOUW
STONES WATER POLO CLUB	WILFRIED POSER	WILFRIED POSER



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Minutes of the NASFED Annual General Meeting

held on 21st October 2023 at Marlins Aquatic Club, Windhoek

AGENDA:

1. Welcome/Notice convening the meeting
2. Delegates' credentials
3. Attendance and apologies
4. Affiliation fees payable
5. Confirmation of Minutes of previous AGM
6. President's annual report
7. Financial report and audited balance sheet for the financial year
8. Appointment of auditors for the 2023 - 2024 financial year
9. Applications for affiliation
10. Constitutional changes
11. Notices and motions
12. Elections:
 - President (2 year term of office)
 - Vice President (1 year term of office)
 - Treasurer (2 year term of office)
 - Executive Committee: 6 members (2 year term of office)
 - Swimming Selection Committee
 - Swim Board of Control

1. Welcome/Notice convening the meeting

Riaan Steyn welcomed all present. He confirmed that, the AGM originally scheduled for the 14th October, did not take place due to lack of quorum.

2. Delegates' credentials

The following attendees are confirmed as delegates of the Affiliated Members:

Aqua Swimming & Fitness – Wollen Nel, Janine Benade
Dolphins Swimming Club – Janis Stergiadis, Agata Mason
Marlins Aquatic Club – Joern Diekmann
Phoenix Swimming Club – Jan Nell

PRESIDENT

Mr. Riaan Steyn
Tel: +264 81 124 4065
president@swimmingnamibia.com

VICE PRESIDENT

Mr. Wilfried Poser
Tel: +264 81 12 6021
wp@wp-pools.com

SECRETARY GENERAL

Mrs. Irene Steyn
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secgen@swimmingnamibia.com

TREASURER

Mr. Rodney Feris
Tel: +264 81 2989139
rodney.feris@namdeb.com

Additional Members: Star Ashikoto, Bruce Salt, David Bishop, Tristan Cowley, Thomas Diehl

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3. Attendance and apologies

In attendance:

Riaan Steyn	Exco – President
Irene Steyn	Exco – Secretary General
Wilfried Poser	Exco – Vice President & Recorder
Rodney Feris	Exco – Treasurer
Star Ashikoto	Exco – Additional Member

Wollen Nell	Delegate – Aqua SC
Janine Benade	Delegate – Aqua SC
Janis Stergiadis	Delegate – Dolphins SC
Agata Mason	Delegate – Dolphins SC
Joern Diekmann	Delegate – Marlins AC
Jan Nell	Delegate – Phoenix SC

Uwe Wolff	PKF-FCS Auditors
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Carol-Ann Esterhuizen	Ordinary Member (Aqua)
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Apologies:

Thomas Diehl	Exco – Additional Member
Molina Smalley	Exco – Athletes Representative
Nadia Jansen v Rensburg	Delegate – Flippers SC
Dentie Louw	Delegate – Swakopmund SC
Suzzie Karsten	Delegate – Oranjemund Sand Sharks SC

4. Affiliation fees payable

Rodney Feris confirmed that all the clubs have paid their affiliation fees prior to the AGM.

5. Confirmation of minutes of previous General Meetings

The minutes of the following General Meetings were confirmed and approved:

- SGM 24/09/22 and 01/10/22, proposed by Jan Nell, seconded by Janis Stergiadis
- OGM 31/10/22 and 7/11/22, proposed by Wilfried Poser, seconded by Agata Mason
- SGM 09/02/23, proposed by Wilfried Poser, seconded by Star Ashikoto

The minutes of the AGM of 18/06/22 and the OGM of 30/08/22 are deemed to be inaccurate and are not accepted in their current form. The minutes will be corrected and approved at a later time.

6. President's annual report

Riaan Steyn read the President's Annual Report. The copy of the report will be publicized on the official NASFED webpage.

PRESIDENT

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president@swimmingnamibia.com

VICE PRESIDENT

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Additional Members: Star Ashikoto, Bruce Salt, David Bishop, Tristan Cowley, Thomas Diehl

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7. Financial report and audited balance sheet for the financial year

The NASFED Financial Report for the year ending 30th April 2023 was circulated to the Council prior to this meeting. Rodney Feris and Uwe Wolff presented the report and opened the floor for questions.

The audit is qualified. The qualification is of a technical nature – it stems from cash donations and because no physical inspection and inventory of the NASFED equipment took place.

A legal expense of 10,000 NAD was authorised by the former NASFED President and the Treasurer. In addition, against Council decision (of 7th November 2022) to stop any remuneration of Exco Members, the former Treasurer drew salary until the 9th February 2023.

Arguably, the above listed expenses were not sanctioned by the Exco. However, no relevant policy is currently in existence to action return of the funds. A better guidance regarding recovery of unauthorised payments will be put in place in the future.

The Financial Statement was unanimously accepted and approved, proposed by Wilfried Poser, seconded by Thomas Diehl.

8. Appointment of auditors for the 2023-2024 financial year

PKF-FCS was unanimously appointed as NASFED Auditors for the 2023-2024 financial year.

9. Applications for affiliation

One application for affiliation was received from a Walvis Bay based LTS club. The club was informed that the chosen name Team Speedo is a copyright infringement and that the club's constitution submitted must be redrafted.

10. Constitutional changes

A workgroup tasked with drafting of amendments to the 2020 NASFED Constitution was operational since February 2023. The group consisted of Wilfried Poser (Team Leader), Riaan Steyn (Exco), Thomas Diehl (Exco), Wollen Nel (Aqua), Jan Nell (Phoenix), Agata Mason (Dolphins).

It was proposed that the text of the 2020 NASFED Constitution be amended as follows:

- All references to FINA shall be replaced with World Aquatics (WA);
- All references to CANA to be replaced with Africa Aquatics (AA);
- New WA and AA directives which came to existence since 2020 shall be included in the document;
- Where ambiguities exist, these shall be set right.

Agata Mason will forward the draft of the amendments to the Secretary General, who will distribute the document to the Council.

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11. Notices and motions

No motions were submitted prior to the AGM.

12. Elections

The following Exco nominations were received:

- President – Riaan Steyn
- Treasurer – Rodney Feris
- Additional Members: Star Ashikoto, Thomas Diehl, Carol-Ann Esterhuizen

A late nomination for Additional Member (Wollen Nel) was received at the meeting.

All the nominations were accepted unanimously.

CONCLUSION:

It was concluded that the AGM shall stand adjourned until 21st November 2023. The order of business for the adjourned AGM shall be:

- Constitutional changes
- Election of Exco Members
- Election of Selection Committee Members
- Election of Board of Control Members

The secretary General will request additional nominations from the Affiliated Members. She will also circulate the *Motion to amend the Constitution* and the draft of the amendments to the Council.

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Continuation of the NASFED Annual General Meeting

held on 21st November 2023 at Marlins Aquatic Club, Windhoek

AGENDA:

1. Attendance and apologies
2. Constitutional changes
3. Elections of Exco Members
4. Election of Selection Committee Members
5. Election of Board of Control Members

1. Attendance and apologies

In attendance:

Riaan Steyn	Exco – President
Irene Steyn	Exco – Secretary General
Wilfried Poser	Exco – Vice President & Recorder
Star Ashikoto	Exco – Additional Member
Thomas Diehl	Exco – Additional Member
Molina Smalley	Exco – Athletes Representative

Wollen Nell	Delegate – Aqua SC
Natasha Du Plessis	Delegate – Aqua SC
Janis Stergiadis	Delegate – Dolphins SC
Agata Mason	Delegate – Dolphins SC
Joern Diekmann	Delegate – Marlins AC
Jane Samson	Delegate – Marlins SC
Jan Nell	Delegate – Phoenix SC
Nadia Jansen v Rensburg	Delegate – Flippers SC
Anleh Burger	Delegate – Oranjemund Sand Sharks SC
Suzzie Karsten	Delegate – Oranjemund Sand Sharks SC

Electronic attendance

Electronic attendance

Electronic attendance

Jean-Michael Leitner	Coach (Aqua)
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Apologies:

Rodney Feris	Exco – Treasurer
Dentie Louw	Delegate – Swakopmund SC

2. Constitutional changes

The proposed amendments to the 2020 NASFED Constitution shall be adopted with the following Equal Gender Representation statement incorporated into the document under the point 31 (*Composition of Exco*):

“NASFED will strive to achieve balanced gender representation within the Executive branch of the Federation”.

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Section 20.4 shall be clarified by inclusion of the wording underlined below:

“20.4. The chairman at all General Meetings shall be the President and in his absence the Vice-President. If both are absent, the Council shall elect a Chairman from those present at the applicable General Meeting. The Chairman shall have authority on every point of order. In case of an equality of votes, the Chairman shall have the casting vote on any motion.”

The above additions were accepted unanimously, proposed by Wilfried Poser and seconded by Riaan Steyn.

The Council resolved that the 2020 NASFED Constitution with amendments approved on the 21st November 2023 is supreme document governing the aquatic sports defined under NASFED disciplines.

3. Elections of Exco Members

The following Exco Members nominations were received: Riaan Steyn, Rodney Feris, Star Ashikoto, Thomas Diehl, Carol-Ann Esterhuizen, Wollen Nel and Sonja Skinner.

One nomination for non-executive position of Secretary General (Agata Mason) was also received.

All the Exco nominations were duly and unanimously accepted. The new Exco Committee shall be as follows:

- President – Riaan Steyn
- Vice President – Sonja Skinner
- Treasurer – Rodney Feris
- Recorder – Vacant
- Additional Members: Star Ashikoto, Thomas Diehl, Carol-Ann Esterhuizen, Wollen Nel
- Athlete Representative – Molina Smalley

The newly constituted Exco shall deliberate on the SG appointment at the first opportunity.

4. Elections of Selection Committee Members

The elected members of Selection Committee shall be:

- President – Riaan Steyn
- Recorder – Vacant
- Jean-Michael Leitner – Aqua SC
- Janis Stergiadis – Dolphins SC
- Jane Samson – Marlins AC
- Suzzie Karsten – Oranjemund sand Sharks SC
- Nadia Jansen v Rensburg – Flippers SC
- Dentie Louw – Swakopmund SC
- Eunice Nell – Phoenix SC
- Wilfried Poser – Stones Water Polo Club

PRESIDENT

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VICE PRESIDENT

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5. Elections of Board of Control Members

The elected members of Board of Control shall be:

- Recorder – Vacant
- Jean-Michael Leitner – Aqua SC
- Janis Stergiadis – Dolphins SC
- Jane Samson – Marlins AC
- Anleh Burger – Oranjemund sand Sharks SC
- Nadia Jansen v Rensburg – Flippers SC
- Dentie Louw – Swakopmund SC
- Eunice Nell – Phoenix SC
- Wilfried Poser – Stones Water Polo Club

The President thanked outgoing Secretary General, Irene Steyn and Vice-President/Recorder, Wilfried Poser.

The meeting was concluded.

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Annual Technical Report 2023 - 2024

Introduction:

NASFED is pleased to present the Annual Technical Swimming Report for the 2023 – 2024 season. This report provides an overview of the technical aspects of aquatic sports under the auspices of the Federation, highlights achievements, and outlines areas for improvement.

1. Athletes Development:

1.1 Learn-to-Swim Programmes:

- The Learn-to-Swim programmes witnessed increased participation, with a focus on water safety and fundamental swimming skills for beginners.
- Dolphins Swimming Club organized two LTS galas in the past year; the first event took place on the 31st October and 1st November 2023 (St. George's), and second on the 2nd November 2023 (Windhoek High School). Collectively, over 350 children aged 3 – 15 took part in the LTS competitions.
- Aqua Swimming and Fitness Club held their first LTS gala in the beginning of November with 88 participants. The second gala took place on the 25th November 2023 and recorded 118 entrants.
- Pupkewitz Inter-School Gala saw close to 600 athletes across three regions competing in this annual event (Windhoek – 382 participants from 15 schools; Oranjemund – 114 athletes from 5 schools; Swakopmund – 204 athletes from 6 schools).
- NASFED Development Gala themed “Every Child a Swimmer” was hosted by the Flippers and Swakopmund Swimming Clubs on 17th -18th November 2023. Over 260 children from coastal communities of Swakopmund and Walvis Bay competed in different age and ability categories. The event was sponsored by NASFED through the World Aquatics Olympic Aquatic Support Programme (OASP).
- With exception of the Pupkewitz Interschool Gala, all LTS events were open to non-NASFED registered swimmers only.
- In addition, a new relationship was forged with the Otjiwarongo based LTS club. The club expressed interest in affiliating with NASFED and has already demonstrated commitment to sport by attending officials' training and approaching established clubs (Flippers and Dolphins) for assistance and advice.

1.2 Skill Progression:

- Progress assessments were conducted regularly to track the skill development of swimmers across various age groups and skill levels.

1.3 Competitive Squads:

- Our competitive squads demonstrated commendable progress in stroke techniques, turns, and starts, reflecting the dedication of both, swimmers and their coaches.
- Currently, 52 athletes are enlisted in three squads – Senior (7), Youth (23) and Development (22)
- The squads review will be carried out after the conclusion of the SC season and the National Championships.

2. Competitive Achievements:

2.1 Local Competitions:

- Notable achievements and improvements by swimmers in local competitions throughout the year were recorded with a vast number of age-group and open records broken throughout the season.

2.2 Regional Competitions:

- Athletes represented NASFED in SA Level 2 & 3 Championships and National Junior Championships; podium positions were achieved in all competitions.
- Two swimmers attended SA OWS National Championships last March, they represented their clubs.

2.3 Continental and International Competitions:

- Namibian National Teams competed in several continental and international competitions during the season. These include the Africa Aquatics Zone 4 Championships, African Junior and Senior Championships, World Aquatics Championships and, most notably, the Africa Games where swimming brought home highest number of medals (5) of all sports codes.
- Individual athletes competed in a number of events abroad such as US Open, British, Malaysian, Asian Championships or Bahamas National Championships.
- In addition, one athlete competed in OWS foreign event in England and in Serbian National Championships in which she medalled.

- Details of participation and achievements of swimmers in these competitions are documented in applicable reports.

2.4 Records and Milestones:

- Swimmers who set new records or achieved significant milestones during the year will be recognised at the NASFED Prize Giving in September 2024.

3. Coaching Staff Development:

3.1 Coaches Certifications:

- Although no formal coaching clinic was offered by the Federation in 2023, firm plans to arrange a training opportunity for the coaching staff are in place. Two certified technical courses for SW and OWS coaches are planned for October 2024.

3.2 Training Techniques:

- Registered coaches are continuously implementing innovative training techniques and drills aimed at improving swimmers' endurance, speed, and overall performance.

3.3 Professional Development:

- Coaches from two clubs (Aqua and Dolphins) either achieved qualifications or obtained additional certifications to enhance their expertise in the latest coaching methodologies.
- Three coaches participated in workshops to stay updated on industry trends, sports science, and injury prevention strategies.
- One coach is currently in the process of obtaining ASCA Level 3 coaching certification.

4. Technical Officials Development:

4.1 Professional Development:

- An in-person Level 2 World Aquatics Technical Officials Course presented by Daphne Bird and held in Johannesburg, South Africa, in June 2023 was attended by three NASFED registered officials – Annette Rathenam, Zeta Van Wyk and Emily Durant.
- An on-line Level 1 World Aquatics Technical Officials Course presented by Maximillian Mutooro Akikki Kanyerezi in September 2023 was attended by

Annette Rathenam, Rosalind Slabitz, Carola Steyn, Wollen Nel, Tina De Jagger and Emily Durant.

- An in-person Africa Aquatic accredited Technical Officials Course presented by Daphne Bird was held in Windhoek, in July 2024 and was attended by 35 participants. This course carries a practical component which assesses pool deck skills of the trained officials at galas.

4.2 In-house Training:

- An Officials' Booster refresher clinic was hosted by Emily Durant and Lena Brinkmann in September 2023 in Windhoek (34 participants).
- An introductory training course for Swimming Technical Officials presented by Bettina Steffen and coordinated by Agata Mason was conducted in Swakopmund in September 2023 (20 participants)
- An Officials' Case Study afternoon was offered in February whilst a Timekeepers training was carried out in June 2024.
- An in-house basic Officials training was delivered in Oranjemund in May 2024.
- Most recent refresher training was conducted in August.
- With exception of the training presented in Swakopmund, all other learning opportunities were initiated and executed by the Technical Officials Subcommittee.
- Two new referees were inaugurated – Janine Benade, Rodney Feris.
- The very active and informative NASFED Recording Group, formed by Wilfried Poser, has currently 24 members. This group trains recorders and provides online advice. Over the past season, several in person workshops were conducted by Wilfried.

5. Facility and Equipment:

4.1 Pool Maintenance:

- Regular maintenance and upgrades to the swimming facilities is carried out by the Municipality and clubs responsible for these facilities. Currently, all municipal/clubs' pools offer safe and conducive environment for training and/or competitions.

4.2 Equipment Enhancement:

- The 1m spring board was installed at the Olympia Municipal pool (in July) and will be utilised in the summer (October).
- Investment in new equipment, such as pool covers, timing system, rope lanes, OWS equipment etc. is planned, subject to conclusion of sponsorship agreements.

6. Challenges and Areas for Improvement:

5.1 Infrastructure Needs:

- Unavailability of pools in Windhoek (and other regions) is an oft cited infrastructure limitation that impacts the technical training programs across the country. Simply put, there are not many venues which can be sourced by clubs to use for effective technical training programs during the different seasons.

5.2 Staffing Challenges - COACHES:

- Staffing challenges faced by the aquatic community mainly centre on finding qualified dedicated, committed and knowledgeable coaches. No aquatic specific academic training is available in Namibia. Our coaches are mostly recruited from retired athletes and taught through hands-on approach and accredited courses/clinics offered through the federation. More of these educational opportunities are needed, whether in-person or on-line.
- The Development Program (previously managed by Herta Becker) ought to be continued throughout the country. The program should include continuous evaluation component.

5.3 Staffing Challenges – OFFICIALS/VOLUNTEERS:

- It is challenging to assure full pool deck of officials at the local swim meets. Shortages of officials and volunteers are being continuously addressed by the Technical Officials Subcommittee but cooperation of the affiliates in this regard is paramount.

6. Future Goals and Strategies:

6.1 Technical Focus:

- The technical focus outline for the upcoming year, including specific skill development objectives for swimmers will be discussed by the coaches in December.

6.2 Professional Development:

- Two coaches training courses/clinics are planned for October 2024, a Swimming Course will be presented in Windhoek by Dean Price and an OWS clinic will be delivered by Neville Smith.
- A diving coaching and judging course/clinic is also intended, to be presented by South Africa's specialist in November.

Conclusion:

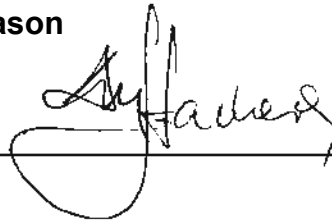
The Federation acknowledges the dedication and hard work of athletes, coaching staff and officials in advancing the technical aspects of our aquatic programme. This report serves as a foundation for continuous improvement and the pursuit of excellence in the coming year.

Date: 17th AUGUST 2024

For Board of Control:

Agata Mason

Signature:



For Selection Committee:

Riaan Steyn

Signature:



Technical Sub-Committee Leader:

Emily Durand

Signature:



**NAMIBIA AQUATIC SPORTS FEDERATION
ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 APRIL 2024**

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**NAMIBIA AQUATIC SPORTS FEDERATION
STATEMENT OF COMMITTEES' RESPONSIBILITIES AND APPROVAL
FOR THE YEAR ENDED 30 APRIL 2024**

1. The committee is responsible for the maintenance of adequate accounting records and the preparation and integrity of the financial statements and related information. The auditors are responsible to report on the fair presentation of the financial statements.

2. The committee is also responsible for the union's system of internal financial control. These are designed to provide reasonable, but not absolute, assurance as to the reliability of the financial statements, and to adequately safeguard, verify and maintain accountability of assets and to prevent and detect misstatements and loss. Nothing has come to the attention of the committee to indicate that any material breakdown in the functioning of these controls, procedures and systems has occurred during the period under review.

3. The financial statements have been prepared on the going concern basis, since the committee has every reason to believe that the union has adequate resources in place to continue in operation for the foreseeable future.

APPROVAL

The financial statements set out on pages 6 to 15 were approved and authorised for issue by the board of directors and are signed on their behalf by:

President

Treasurer

Date

WINDHOEK

**NAMIBIA AQUATIC SPORTS FEDERATION
ANNUAL FINANCIAL STATEMENTS
AT 30 APRIL 2024**

STATEMENT OF FINANCIAL POSITION

	Notes	2024 N\$	2023 N\$
ASSETS			
NON-CURRENT ASSETS			
Equipment	2	415,221	344,652
		<u>415,221</u>	<u>344,652</u>
CURRENT ASSETS			
Accounts receivables and prepayments	3	4,276	185,836
Inventory	7	54,435	54,435
Bank and cash on hand	4	904,815	752,133
		<u>963,526</u>	<u>992,404</u>
TOTAL ASSETS		<u>1,378,747</u>	<u>1,337,056</u>
FUNDS AND LIABILITIES			
FUNDS			
Accumulated funds		1,333,250	1,285,241
		<u>1,333,250</u>	<u>1,285,241</u>
CURRENT LIABILITIES			
Trade and other payables	5	15,392	21,710
Provisions	6	30,105	30,105
		<u>45,497</u>	<u>51,815</u>
TOTAL FUNDS AND LIABILITIES		<u>1,378,747</u>	<u>1,337,056</u>

**NAMIBIA AQUATIC SPORTS FEDERATION
ANNUAL FINANCIAL STATEMENT
FOR THE YEAR ENDED 30 APRIL 2024**

STATEMENT OF COMPREHENSIVE INCOME

	Notes	2024 N\$	2023 N\$
Galas			
- LC galas and nationals	A	102,478	318,270
- SC galas and nationals	A	166,791	123,420
Grants: OASP	C	839,027	123,850
Grants: NNOC		10,000	-
Grants: World Aquatics		147,413	-
Nasfed tours various			
- African Junior Championship Mauritius	A	296,680	-
- Angola Zone 4	A	-	-
- CANA IV	A	4,464	230,871
- CANA Africa	A	-	22,000
- SANAT	A	274,504	35,482
- SA level 2	A	33,486	74,692
- SA level 3	A	424,278	163,618
- Short course Abu Dhabi / Melbourne	A	-	92,622
- Senior Championship Japan	A	371,833	-
- World Aquatics Championships Doha	A	325,284	-
- FINA Junior WC Isreal	A	146,039	178,423
National apparel	B	7,013	20,236
Sponsorship - Bank Windhoek	D	270,000	-
Sponsorship - Pupkewitz	D	100,000	-
Sponsorship - Omdis	D	15,000	-
Pupkewitz Interschool gala	B	15,690	-
Registration and affiliation fees	B	43,341	210,805
Paralympics		-	750
Special swimmer certification		45,127	-
Aqua Penthalon		-	6,700
Other Income		2,565	-
		<u>3,641,012</u>	<u>1,601,739</u>
EXPENSES			
Accounting fees		15,000	22,425
Admin and consultation		50,000	72,308
Advertising		24,869	-
Affiliation fees		8,683	8,524
AGM meeting expenses		1,974	11,079
Annual prize giving		-	4,235
Athlete support	B	730	9,472
Audit fees		41,522	31,960
Bank charges		26,530	11,137
Computer expense		4,891	-
Development Training		29,508	-
Depreciation			
- Computer equipment		-	-
- Office equipment		-	-
- Training equipment		-	48,594
Galas			
- LC galas and nationals		62,475	112,087
- SC galas and nationals		189,173	53,369
Grants - Refunds to Swimmers		450,935	-
Insurance		65,278	22,628
Sub-total carried forward		<u>971,568</u>	<u>407,819</u>

**NAMIBIA AQUATIC SPORTS FEDERATION
ANNUAL FINANCIAL STATEMENT
FOR THE YEAR ENDED 30 APRIL 2024**

STATEMENT OF COMPREHENSIVE INCOME (continued)

	Notes	2024 N\$	2022 N\$
Sub-total brought forward		971,568	407,819
Legal fees		-	10,804
OASP expenses	C	37,560	139,161
Paralympics	B	-	4,088
Special swimmer certification	B	85,127	-
Pool rentals		19,845	-
Printing and stationery		-	14,532
Pupkewitz school gala	B	46,811	33,950
Repairs and maintenance		-	15,795
Nasfed Development Gala		80	-
Nasfed tours various			
- African Junior Championship Mauritius	A	353,759	-
- Angola Zone 4	A	36,691	-
- CANA IV	A	170,089	181,735
- CANA Africa	A	-	-
- FINA Junior WC Isreal	A	195,992	236,670
- SANAT	A	301,631	56,038
- SA regionals	A	-	107,725
- SA level 2	A	47,084	78,851
- SA level 3	A	469,659	184,484
- Short course Melbourne / Abu Dhabi	A	-	78,675
- Senior Championship Japan	A	385,742	-
- World Aquatics Championships Doha	A	431,023	-
National apparel	B	53,229	56,996
NNOC grant		-	9,366
Training and meetings		11,929	782
Transport and courier		306	-
Water Polo		6,615	-
		3,624,740	1,617,472
PROFIT FOR THE PERIOD BEFORE FINANCE		16,272	(15,733)
Add :Net financial income			
Interest income		31,737	18,599
PROFIT FOR THE PERIOD		48,009	2,866
Transfer from development fund		-	-
NET PROFIT FOR THE PERIOD		48,009	2,866

**NAMIBIA AQUATIC SPORTS FEDERATION
ANNUAL FINANCIAL STATEMENT
FOR THE YEAR ENDED 30 APRIL 2024**

NOTES TO THE STATEMENT OF COMPREHENSIVE INCOME

2024	Net	Income	Expenses
A1. International and SA tours	(515,102)	1,876,568	2,391,670
- African Junior Championship Mauritius	(57,079)	296,680	353,759
- Angola Zone 4	(36,691)	-	36,691
- CANA IV	(165,625)	4,464	170,089
- SANAT	(27,127)	274,504	301,631
- SA level 2	(13,598)	33,486	47,084
- SA level 3	(45,380)	424,278	469,659
- Senior Championship Japan	(13,909)	371,833	385,742
- World Aquatics Championships Doha	(105,739)	325,284	431,023
- FINA Junior WC Isreal	(49,953)	146,039	195,992
A2. SC and LC galas and nationals	17,621	269,269	251,648
SC galas and nationals	(22,382)	166,791	189,173
LC galas and nationals	40,002	102,478	62,475
B. Related income and expense summary	(42,680)	66,044	108,723
National Apparel	(46,216)	7,013	53,229
Pupkewitz gala	(31,121)	15,690	46,811
Registration fees and affiliation fees	34,658	43,341	8,683
C. OASP Grant	549,759	839,027	37,560
OASP Grant 22/23	-	251,708	-
OASP Grant 23/24	549,759	587,319	37,560

D. Sponsorship		2024	2023
Sponsor	Event	N\$	N\$
Omdis	SC gala and nationals	15,000	-
Bank Windhoek	LC galas and nationals	270,000	180,000
Pupkewitz Foundation	Interschool's Gala	100,000	-
Santam Namibia	FINA Junior WC Lima	-	5,000
Davin	Interschool's Gala	-	30,000
Nampower		5,000	-
		<u>390,000</u>	<u>215,000</u>
2024			
Sponsorships received has been allocated to various categories of international tours and related events as set out in A and B above			
2023			
Sponsorships received has been allocated to various categories of international tours and related events as set out in A and B above			

**NAMIBIA AQUATIC SPORTS FEDERATION
ANNUAL FINANCIAL STATEMENT
FOR THE YEAR ENDED 30 APRIL 2024**

STATEMENT OF CHANGES IN EQUITY

	2024 N\$	2023 N\$
Development trust fund		
At the beginning of the period	-	-
Transfer to accumulated funds	-	-
At the end of the period	-	-
Accumulated funds		
At the beginning of the period	1,285,241	1,282,375
Net (loss)/ profit for the period	48,009	2,866
Transfer from development trust fund	-	-
At the end of the period	1,333,250	1,285,241

**NAMIBIA AQUATIC SPORTS FEDERATION
ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 APRIL 2024**

STATEMENT OF CASH FLOW

	Notes	2024 N\$	2023 N\$
OPERATING ACTIVITIES			
Cash generated by operations	9	191,513	(180,016)
Net financial income		31,737	18,599
NET CASH FLOW FROM OPERATING ACTIVITIES		<u>223,250</u>	<u>(161,417)</u>
INVESTING ACTIVITIES			
Equipment acquired	2	<u>(70,569)</u>	<u>-</u>
NET CASH FLOW FROM INVESTING ACTIVITIES		<u>(70,569)</u>	<u>-</u>
FINANCING ACTIVITIES			
Transfer from Development Trust Fund		-	-
NET CASH FLOW FROM FINANCING ACTIVITIES		<u>-</u>	<u>-</u>
NETMOVEMENT IN CASH AND CASH EQUIVALENTS		152,681	(161,417)
CASH AND CASH EQUIVALENTS - BEGINNING OF PERIOD		<u>752,133</u>	<u>913,550</u>
CASH AND CASH EQUIVALENTS - END OF YEAR	4	<u><u>904,814</u></u>	<u><u>752,133</u></u>

**NAMIBIA AQUATIC SPORTS FEDERATION
ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 APRIL 2024**

NOTES TO THE ANNUAL FINANCIAL STATEMENTS

1. ACCOUNTING POLICIES

Introduction

The principal accounting policies used by the association, which are consistent with those of the previous year, are set out below.

1.1 Basis of presentation

The financial statements have been prepared under the historical cost basis.

1.2 Equipment

All equipment are initially recorded at cost. Cost includes all costs directly attributable to bring the assets to working conditions for their intended use. Equipment are stated at historical cost less depreciation.

Depreciation is calculated on the straight-line method to write off the cost of each asset over their estimated useful lives as follows :

Office equipment	4 years
Training equipment	3 to 10 years
Computer equipment	3 years
Motor vehicles (trailer)	5 years

1.3 Trade receivables

Trade receivables are carried at anticipated realisable value. An estimate is made for doubtful receivables based on a review of all outstanding amounts at the year-end. Bad debts are written off during the year in which they are identified.

1.4 Cash and cash equivalents

For the purposes of the cash flow statement, cash and cash equivalents comprise cash in hand, deposits held at call with banks, and investments in money market instruments.

1.5 Provisions

Provisions are recognised when the union has a present legal or constructive obligation as a result of past events, it is probable that an outflow of resources embodying economic benefits will be required to settle the obligation and a reliable estimate of the amount of the obligation can be made.

1.6 Revenue recognition

Registration fees represent all fees actually received from union members during the year. Sponsorships and donations form part of revenue recognised during the year. Revenue is only recognised when received.

1.7 Inventory

Inventories are measured at the lower of cost and net realisable value on the first-in-first-out basis.

**NAMIBIA AQUATIC SPORTS FEDERATION
ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 APRIL 2024**

NOTES TO THE FINANCIAL STATEMENTS (Continued)

2. EQUIPMENT

2024 YEAR

	Motor vehicle	Comput er equipm ent	Office equipment	Training equipment	Total
Cost	49,450	44,388	79,631	791,591	965,060
Accumulated depreciation	(49,450)	#####	(79,631)	(446,939)	(620,408)
Carrying amount - beginning of the period	-	-	-	344,652	344,652
Additions	-	10,999	-	59,570	70,569
Depreciations	-	-	-	-	-
	-	10,999	-	404,222	415,221
Cost	49,450	55,387	79,631	851,161	1,035,629
Accumulated depreciation	(49,450)	#####	(79,631)	(446,939)	(620,408)
Carrying amount - beginning of the period	-	10,999	-	404,222	415,221

2023 YEAR

	motor vehicle	Comput er equipm ent	Office equipment	Training equipment	Total
Cost	49,450	44,388	79,631	791,591	965,060
Accumulated depreciation	(49,450)	#####	(79,631)	(398,345)	(571,814)
Carrying amount - beginning of the period	-	-	-	393,246	393,246
Additions	-	-	-	-	-
Depreciations	-	-	-	(48,594)	(48,594)
	-	-	-	344,652	344,652
Cost	49,450	44,388	79,631	791,591	965,060
Accumulated depreciation	(49,450)	#####	(79,631)	(446,939)	(620,408)
Carrying amount - beginning of the period	-	-	-	344,652	344,652

**NAMIBIA AQUATIC SPORTS FEDERATION
ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 APRIL 2024**

NOTES TO THE FINANCIAL STATEMENTS (Continued)

	2024	2023
	N\$	N\$
3. ACCOUNTS RECEIVABLE AND PREPAYMENTS		
Tour receivables	4,276	5,836
Sponsorship receivables	-	180,000
	<u>4,276</u>	<u>185,836</u>
4. CASH AND CASH EQUIVALENTS		
Cash and bank balances	904,815	316,853
Investment - Bank Windhoek	-	435,280
	<u>904,815</u>	<u>752,133</u>
5. TRADE AND OTHER PAYABLES		
Other Accruals	14,140	6,048
Tour Refunds	1,252	15,663
	<u>15,392</u>	<u>21,711</u>
6. PROVISIONS		
Provision for audit fee	<u>30,105</u>	<u>30,105</u>
7. INVENTORY		
Natioinal Apparel	<u>54,435</u>	<u>54,435</u>
8. AUDIT FEES		
Audit and relates fee	<u>41,522</u>	<u>31,960</u>
<u>Fee balance summary</u>		
Audit fees	41,522	31,280
Disbursements	-	680
	<u>41,522</u>	<u>31,960</u>

**NAMIBIA AQUATIC SPORTS FEDERATION
ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 APRIL 2024**

NOTES TO THE FINANCIAL STATEMENTS (Continued)

	2024	2023
	N\$	N\$
9. CASH GENERATED BY OPERATIONS		
Reconciliation of net operating profit with cash generated by operations:		
Net Profit	48,009	2,866
Adjustment for:		
Depreciation	-	48,594
Finance Income	(31,737)	(18,599)
Working capital changes:		
Decrease / (Increase) in accounts receivables and prepayments	181,559	(185,837)
Decrease / (Increase) in inventory	-	(36,741)
(Decrease) / increase in trade and other payables and provisions	(6,318)	9,701
	<u>191,513</u>	<u>(180,016)</u>

BUDGETS: May 2024 - April 2025

	30-Apr-25	
<u>Income:</u>		1 478 611
Namibian Swim Galas	420 120	
WA Grants	635 573	
National apparel sales	60 243	
Pupkewitz Interschool gala	115 870	
Registration and affiliation fees	210 805	
Interest (Call account)	36 000	
<u>Expenses:</u>		3 018 227
Admin costs and consultation	20 000	
Affiliation fees (NNOC, WA, AA)	8 600	
Annual prize giving	29 983	
Miscellaneous Athlete support	30 000	
Audit & Accounting fees	56 096	
Swim Galas	275 345	
Insurance	58 209	
WA & AA Meetings & Other Meetings	65 000	
Printing, Repairs & Maintenance	6 000	
Retainer fees	180 000	
Nasfed tours various	1 863 148	
- CANA IV	627 182	
- Jnr SW & Jnr OW World Champs	211 055	
- SANAT SW & OW	110 689	
- SA level 2	123 808	
- SA level 3	266 677	
- SANJ	195 263	
- Short course championships	78 675	
- SA OWS Championships	184 800	
- Waterpolo Events	25 000	
- Nasfed OWS Local Event	40 000	
National apparel	86 062	
Pupkewitz Interschool gala	59 161	
Officials Training and Development	97 544	
Office Rental	78 000	
Pool Rentals	68 690	
Website & Internet Connection	24 138	
Bank charges	12 251	
Deficit before Capital Projects		(1 539 616)
<u>Capital Projects:</u>		742 000
1. Camera, Laptops and Speakers	38 000	
2. Heating of Olympia pool	400 000	
3. Lane ropes (N\$260pm for 8 50m lanes)	104 000	
4. Colorado system - timing equipment	200 000	
Deficit after Capital Projects		(2 281 616)

27th January 2024

MOTIONS FOR VOTING (BOARD OF CONTROL)

1. TO AMEND TROPHY AWARD CRITERIA

1.1 Currently, any athlete who breaks a record at the Namibia National Championships scores 25 points. These points are added to the cumulative sum of highest FINA points achieved in six events and are used to determine the winner of the Championships Trophy. Some athletes and members of swimming community expressed their concerns regarding fairness of this system.

When translated to FINA points, 25 additional record points equal a very substantial time difference (average 2 seconds).

Example:

LC	FINA PTs.	MALE	FEMALE
200 Freestyle	550	2:04.49	2:17.89
	575	2:02.66	2:15.87
	600	2:00.93	2:13.95
200 Backstroke	550	2:16.60	2:30.55
	575	2:14.59	2:28.34
	600	2:12.70	2:26.25
200 Breast	550	2:33.72	2:49.59
	575	2:31.46	2:47.10
	600	2:29.33	2:44.74
200 Butterfly	550	2:14.67	2:28.73
	575	2:12.69	2:26.49
	600	2:10.82	2:24.42
200 IM	550	2:19.14	2:33.93
	575	2:17.09	2:31.67
	600	2:15.16	2:29.53

Swimming Federations (including South Africa) do not usually award points for records, although provincial clubs may recognize record breakers annually at a special gala event or other celebrations of the season's achievements.

Within their respective clubs, South African athletes are awarded one point per record broken; these points are not incorporated into any trophy awards. Elsewhere, special Record Trophies are sometimes given, and Championship or Pool Records are established.

Junior records are generally broken frequently, whilst Open records are a bigger challenge. Therefore a distinction is often made between awarding trophies for these two categories.

It is proposed that the record scoring points are amended as follows:

Age Group national record – 2 points

Open national records – 5 points

- 1.2 At present, a junior athlete is eligible to win a senior trophy, if cumulative FINA and record points exceed points scored by a senior athlete. This, also, is perceived as somewhat unfair practice.

Majority of federations and local clubs maintain a strict division between Junior and Senior squads in accordance with athletes' age. NASFED Squads are also age oriented.

Not all juniors will progress to become senior athletes; seniority should be reserved for those who remain in sport despite increasing life challenges (high school commitments, social life pressures etc.)

It is proposed that Junior Trophies are awarded to junior athletes (16&U) and Senior Trophies to those over the age of 16.

Comments regarding the award of record points for the National Championships Trophies:

- Per Motion on the 27th of January, as a senior athlete I do believe that awarding 25 points per record is way too much. I can see the appeal of rewarding athlete 2 points for an age group record and 5 points for an open record, but there is also a flaw in that method.
- Say athlete is 17 years of age and breaks the 17-18 record and the open record, do we awards said athlete 7 points?
- I do believe no World Aquatic points should be awarded for any record broken. The last line of the motion states that Junior athletes are under the age of 16 and Senior athletes are over the age of 16 or 16 years of age. I think this age distinction is ideal.
- My proposal is as follow: Award 5 points for a record broken in the Junior category since the times are a lot closer in comparison between the ages. This will give a 10 and under years old swimmer the chance to compete for the trophy. Award no points for records broken for the senior category.
- We should also take into consideration the fact that senior athletes have been in the sport for longer and should be "rewarded" for that. Senior swimmers study, work regular jobs and earn living, something juniors do not do. They persevered in their sport over many years of hardship, unlike the juniors who might not be here tomorrow.

Xander Skinner